

**Call to Order:** The Design Review Board met in a regular session on March 7, 2019 at City Hall, 1339 Griffin Avenue. Chairperson Christiansen called the meeting to order at 6:12 p.m.

**Attendance:** Members present: Bryan Christiansen, Bill DuBray and Wyatt Lawlis. Member absent: Nick Cochran. Staff members present were Dawn Moser, Senior Planner, and Cathy Burbank, Board Secretary.

**Minutes:**

DuBray moved to approve the minutes January 17, 2019 as submitted. Lawlis seconded the motion, motion carried 3-0 vote.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**A. SGN2019-0007 – CULBERTSON SIGN SERVICE LLC FOR WELLS FARGO BANK ATM – INTERNALLY ILLUMINATED WALL SIGN – 1009 MONROE AVENUE**

Culbertson Signs is requesting the Design Review Board’s approval for a new wall sign on a multi-tenant building at 1009 Monroe Avenue. This is being reviewed under EMC 19.10.090 Master Sign Plan to allow for deviation from standards. This applicant does not fit in the code definition of “tenant space” in our municipal code. Staff has reviewed the application and refers SGN2019-0007 to Design Review Board for consideration.

Bob Bigelow, representative of applicant, spoke on behalf of Wells Fargo. He mentioned that the kiosk is tucked away and are not clearly visible to traffic going by without the wall sign on the front fascia.

It was brought up that there is a lot of signage for this kiosk, monument, wall and two signs on the kiosk.

Lawlis moved to find that the proposed wall sign meets the minimum requirements in EMC 19.10.190-Criteria for Signs in HCB, LI Zoning Districts, and that the action for “one additional sign on a parcel” can be approved per EMC 19.10.090-Master Sign Plans.

DuBray seconded the motion, and motion carried unanimously 3-0.

**BOARD COMMENTS:**

Asked about ten trails signs, as well as, other subdivision signs that are scattered all over town. Feel they need to be removed, that they are cluttering the city streets and they are not advertising anything in our town.

**STAFF COMMENTS:**

Have received an application for the Devol building on Stevenson to be on the next agenda for Design Review Board.

**COMMENTS FROM AUDIENCE:**

Bob Bigelow mentioned the Taco Bell project and its progress.

**ADJOURNMENT:**

DuBray made a motion to adjourn the meeting at 6:42 p.m. Lawlis is seconded the motion, and the motion carried unanimously. The meeting was adjourned at 6:42 p.m.

Respectfully submitted,

*Approved March 21, 2019 - CB*

Cathy Burbank  
Secretary of the Board