

**Call to Order:** The Design Review Board met in a regular session on January 17, 2019 at City Hall, 1339 Griffin Avenue. Chairperson Christiansen called the meeting to order at 5:54 p.m.

**Attendance:** Members present: Bryan Christiansen, Bill DuBray and Wyatt Lawlis. Member absent: Nick Cochran. Staff members present were Dawn Moser, Senior Planner, and Cathy Burbank, Board Secretary.

**Minutes:**

Lawlis moved to approve the minutes from December 6, 2018 as submitted. DuBray seconded the motion, motion carried 3-0 vote.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**A. HOUSE PLAN 4217- PULTE HOMES IN PINNACLE PEAK SUBDIVISION –  
DEVIATE FROM RESIDENTIAL DESIGN STANDARDS**

Staff reviewed the deviation from the residential standards being the garage setback for the subject house plans. Optional design review is being requested for the different styles.

Lawlis moved to find that house plans 4217 A-C as submitted is consistent with EMC 19.12.075 (B) and is approved conditioned that the setback from the garage to the front property line is a minimum of 23 feet.

DuBray seconded the motion, and motion carried 3-0 vote.

**SELECTION OF CHAIR AND VICE-CHAIR**

Chairperson Christiansen called for election of the Chairperson and Vice Chairperson.

Lawlis nominated Christiansen to continue as Chairperson. DuBray seconded the nomination. A vote was taken and carried unanimously. Christiansen will continue as Chairperson.

Chairperson Christiansen nominated Lawlis as Vice Chairperson. DuBray seconded the nomination. A vote was taken and carried unanimously. Lawlis will continue as Vice Chairperson.

**BOARD COMMENTS:**

None.

**STAFF COMMENTS:**

Was told the Mayor would be announcing the open member position.

Staff mentioned there is a code enforcement position being advertised.

Mentioned a preapplication meeting taking place for the building where the Thai restaurant was located. There is an interest in newly developing the site.

**COMMENTS FROM AUDIENCE:**

None

**ADJOURNMENT:**

DuBray made a motion to adjourn the meeting at 6:28 p.m. Lawlis seconded the motion, and the motion carried unanimously. The meeting was adjourned at 6:28 p.m.

Respectfully submitted,

*APPROVED MARCH 7, 2019 - CB*

Cathy Burbank  
Secretary of the Board