

AGENDA

Finance Committee Meeting

April 22, 2019 @ 6:30 PM

Finance Department, City Hall

1. Call to Order

- A. Attendance
- B. Minutes from 3/25
- C. Acceptance of Agenda

2. General Business

- A. Donation of Service (King County Fair – Large Tent \$200 & Black Diamond Elementary PTA Pool Rental w/ Wibit, \$170)
- B. Voucher and Credit Card Review

3. Other Business

- A. Future Agenda Items
- B. Next Meeting May 13th
- C. Adjournment

Finance Committee Minutes
March 25th, 2019 @ 6:30 pm
Finance Department, City Hall

Members present: Councilman LaFluer, Councilman Wright and Councilman Johnson were in attendance.

Support Staff:
S. McKenzie, Finance Director

Councilman LaFluer called the meeting to order at 6:30 PM.

- 1) Call to Order
 - a. Councilman LaFluer took attendance, all committee members were present
 - b. Acceptance of the Agenda –no changes
 - c. Minutes from February 25, 2019 were approved.

- 2) General Business
 - a. Ordinance 2655 – First Quarter Budget Amendment was reviewed, Stephanie reviewed the additional items added to the budget, as well as actual beginning fund balances. Committee was in favor.
 - b. Donation of Service was approved for the Rotary Street Fair, \$400 for State and Canopy.
 - c. Vouchers and credit cards review- Chance reviewed three vouchers that he had requested, all were approved.

- 3) Other Business
 - a. April 8th meeting will be cancelled due to a workshop immediately following the regular council meeting. Regular council meeting will start one hour early.

 - b. Meeting adjourned at 6:50 PM

DONATION REVIEW - STAFF

Date: 4/15/19

Group Name: King Co. Fair - Expo

Dollar Value of Donation: \$200

Criteria	Met	Not Met	Comment
The requested use is for the general benefit of the health, safety, and welfare of the Citizens of Enumclaw.	✓		
Fees raised would be for a charitable cause as recognized under Section 501 (3)(c) of the Internal Revenue Code.	✓		
The use of the donation is not discriminatory toward any citizen or group of citizens.	✓		
No group or organization may dominate the distribution of donated services at the exclusion of other groups or organizations.	✓		
Request does not go over annual maximum of \$2400	✓		
The donation has the potential to generate additional and/or return customers to a City recreation facility	✓		
The requested use does not conflict with a revenue generating activity/customer	✓		

Manager Recommendation (circle one): Approve Deny

Amount of Annual Maximum Remaining after this donation: \$1,460

Manager Signature: [Signature] Date: 4/15/19

Department Head Signature: [Signature] Date: 4/15/19



DATE RECEIVED

APR 11 2019

CITY OF ENUMCLAW

PARKS, RECREATION & COMMUNITY SERVICES

CITY OF ENUMCLAW DONATION REVIEW REQUEST

Date: 4/11/19

Group Name: King County Fair Family Fun Farm

501c3 Verification: 47-3633069

Purpose/Use of Donation: King County Fair

Requested Donation: Large Tent was red might be green now.

Please clearly describe how the donation will benefit the health safety and welfare of the Citizens of Enumclaw:

To provide shade from the sun & protection from the rain for the volunteers & participants at the King County Fair in the area designated the Family Fun Farm.

Contact Information:

Name: Tami Dunn

Address: 1610 Green Ave Enumclaw

Email: Tami@TamiDunn.com

Phone number: 253 315-0725

DONATION REVIEW - STAFF

Date: 4.15.19

Group Name: Black Diamond Elementary PTA

Dollar Value of Donation: **\$170**

Criteria	Met	Not Met	Comment
The requested use is for the general benefit of the health, safety, and welfare of the Citizens of Enumclaw.		Not Met	Out of City of Enumclaw, but part of Enumclaw School District
Fees raised would be for a charitable cause as recognized under Section 501 (3)(c) of the Internal Revenue Code.	Met		
The use of the donation is not discriminatory toward any citizen or group of citizens.	Met		
No group or organization may dominate the distribution of donated services at the exclusion of other groups or organizations.	Met		
Request does not go over annual maximum of \$2400	Met		
The donation has the potential to generate additional and/or return customers to a City recreation facility	Met		
The requested use does not conflict with a revenue generating activity/customer	Met		

Manager Recommendation (circle one): **Approve** Deny

Amount of Annual Maximum Remaining after this donation: \$1,290.00

Manager Signature: Kristin W. Munnell

Date: 4.15.19

Department Head Signature

Date: 4/15/19



PARKS, RECREATION & COMMUNITY SERVICES

CITY OF ENUMCLAW DONATION REVIEW REQUEST

Date: 4/12/19

Group Name: Black Diamond Elementary PTA

501c3 Verification: 91-1752919

Purpose/Use of Donation: Silent Auction

Requested Donation: Donation of any kind would be appreciated ^{Pool Rental} _{w/ WIBIT}

Please clearly describe how the donation will benefit the health safety and welfare of the Citizens of Enumclaw:

Money raised at our Miner's Flight Out goes towards school room supplies, teacher allowances, school programs, technology advancements, art programs and more. This all benefits the students of Black Diamond Elementary who are a part of the Enumclaw School District.

Contact Information:

Name: Lindsay Porter

Address: PO Box 541, Black Diamond, WA 98010

Email: lynn.porter65@gmail.com

Phone number: (206) 423-3176